Minutes
College of Engineering Staff Council

Date | time  6/24/2015 12:00 PM  | Meeting called by Daniel Klein
Location  ENGR 214; BAEG hosting

➛ Call to order

➛ Approval of Last minutes - Table

➛ Reports
  o Activities/Service Committee – Reported by Sharon. 60 people attended, and planned for 75. New Committee Chair and Staff Council Representative
  o Staff Development Committee – Sandra gave quick report on development committee.
  o Budget Report – Ask Linda Pate. Tabled.

➛ Old Business
  o Staff Development
    o Mentor program implementation
    o Employee of the semester process – Discussions over updates
    o Mentor program implementation – Cassandra gave quick report

➛ New Business/Announcements
  o Topics of discussion were: Implementing Lunch and Learn, Newsletter with departmental updates, Visibility by putting out Staff Member Profiles

Staff Council Representatives:
Sandy Hancock, ADMN | Staci Hudspeth, BAEG | Stacy Sanchez, BMEG |
Amber Hutchinson, CHEG | Jason Crawley, CSCE | Sandy Thomas, CVEG |
Cassandra Ellington, DEAN | Daniel Klein, ELEG | Sharon Brasko, ELEG | Carrie Pennington, INEG |
| Morgan Smith, MEEG | Eric DenBoer, TECH
- Schedule Next Meeting to be hosted by ______ on ___________, room #__________

- **Adjournment** - Motion to adjourn by Sharon Brasko. 2nd by Jeff Thomas

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