



## Application Instructions – College of Engineering Intern of the Year

### Description:

Annually, Engineering Career Connections (ECC) recognizes the achievement and excellence of an outstanding undergraduate or graduate student who has excelled in and made a significant impact within an internship or cooperative education (CoOp) experience.

The selected award recipient(s) will be nominated for the Cooperative Education and Internships Association (CEIA) annual Internship Student Achievement Award or Cooperative Education Student Achievement Award. As applicable and at the student's discretion, selected award recipients will also be nominated for the American Society for Engineering Education's (ASEE) Cooperative & Experiential Education Division (CEED) award.

### Eligibility:

Nominated students must:

- have completed at least one internship or CoOp experience, paid or unpaid, for one or more of their work terms between September 1 of the previous year (2023) and August of the nominating year (2024).
  - Students can nominate themselves for ONE experience per application year.
- be enrolled as a student at the University of Arkansas (UARK) during their listed experience.
- have completed at least one internship or CoOp experience but may be on an additional site at the time of nomination.

### Nomination Packet:

Only include these four items (additional documentation will NOT be accepted):

1. **Completed Nomination Application Form**
2. **Student Résumé**
  - a. one page limit; graduate student resumes do not need to submit a CV (i.e., your resume should not include a list of publications)
  - b. If you need assistance with your resume before submitting your application, you can [schedule an appointment](#) with your Engineering Career Coach.
3. **Student Statement**
4. **Employer Statement of Support: Employer**
  - a. must be signed and on organizational letterhead

### Important Notes:

- Details about the nomination packet's content are on the [Rating Form](#). Please use the rating form as a guide when organizing the nomination packet.
- Emphasis is on reflection and application vs. the nature of the work or the industry in which the student participated.
- If you are a faculty or employer nominating a student, the nomination should not be a surprise to the student. Please work with the student to secure the needed packet requirements.

### Process:

- Submit the nomination packet **online** via <https://forms.office.com/r/vtW59Q1gGm>.
- Deadline: **October 23, 2023 at 11:59 p.m.**
  - The completed nomination packet must be received by this date! Incomplete packets will be disqualified.

### UARK Award:

- **Students:** The selected student winner will receive a \$250 scholarship award, recognition plaque, and a graduation cord and be featured on the ECC's website and in UARK's Newswire. Additionally, ECC will submit the winner for the national CEIA award (\$500 and invitation to the national conference).
- **Faculty:** The faculty nominator of the selected winner will receive a \$100 award.