

Minutes

College of Engineering Staff Council Meeting

November 16, 2022 – JBHT 535

Members in attendance – Katelyn, Teresa, Jenna, Melynda, Sharon, Luc, Alex, Austin.

Virtual: Linda, Karin

Call to order – Katelyn Burks

Approval of October minutes – Melynda Hart moves to approve, Alex Wayne seconds

Reports – Discussion to add monetary amount to webpage for employee of the quarter

President

Treasurer - Heather

- Current report – Heather is out, but she sent report that current budget is the same as October

Committees

- Activities/Service – Jamie Stafford added to committee (Ashley Reeves, Jenna Stacey currently on committee)
- Bylaws – George Holmes is added to committee (Sharon Brasko and Melynda Hart currently on committee)

Old Business

- November – food drive – doing food drive through the end of November
- Employee of the 1st Quarter – winner selected - winner emailed to the Dean, and she will announce winner at the December meeting (Jason Crawley)

New Business

- Ideas for holiday events – Bake-Off, Festive/Ugly Sweater contest – will be in December, will send out flyers shortly to college
- Ideas for staff retreat in spring – we need to start thinking of ideas for staff retreat
- Bylaws – need to update – we can update the language in bylaws in regards to staff retreat as far as attendance

Open Discussion – Katelyn would like to invite the Dean to the January or the February meeting

We will also do a vote on some of the language in the bylaws that has been previously discussed; we will wait for Melynda, Sharon and George to get together before we will vote to pass new language

Next Meeting - Jan. 26th

Adjourn

Staff Council Representatives

Linda Pate BAEG, Austin Blevins BMEG, Heather Pollard CHEG, Jenna Stacey CSCE,
Martin Carter CVEG, Teresa Simpson DEAN, Sharon Brasko ELEG, Katelyn Burks PRES,
Karin Hickenbotham INEG, Melynda Hart MEEG, Alex Wayne Admin-at-Large, Luc Gabbard Tech at Large